



Chapter By-Laws 2010

Article I: Membership

Section I: Types of Members

- A. There shall be Regular, Associate, Sponsor and Life members in this Corporation.
- B. Regular memberships in this Corporation shall be open to young people between the ages of twenty-one (21) and forty (40) who are residents of, or who have their place of employment within Muskegon County, provided:
- i. An individual member who reaches the age of forty (40) after the beginning of any fiscal year shall remain eligible for membership until the end of the fiscal year.
 - ii. An Immediate Past President who shall have reached the age of forty (40) during the year as President shall be eligible for one additional year.
 - iii. Associate Memberships in this Corporation shall be open to any individual who is a resident of, or who is employed in Muskegon County. Associate Members may attend any regular or special functions, but may not participate in the voting process or hold office.
 - iv. Any individual, firm or corporation may become a Sponsor Member of this Corporation. A Sponsor Member shall not become eligible for Regular Membership.
 - v. Any past or present Regular Member may become a Life Member of this Corporation upon approval of a majority vote of the Board of Directors at any meeting of the Board of Directors at which a quorum is present. All Past Presidents and others as recommended in Policies will automatically become Life Members. This is an honorary local award given for outstanding service.

Section 2: Membership Application / Approval

- A. Candidates for Regular Membership in this Corporation will submit a completed application for admission. Such application shall carry the endorsement of at least one member in good standing.
- B. Upon payment of dues and approval by a majority of Board of Director's vote, applicant will become a Regular voting member.
- C. The President shall notify, in writing, a new member of their approved membership within 30 days.

Section 3: Suspension of Membership

Any member may be suspended for just cause, at the sole discretion of the Board of Directors, provided that the member so charged, shall be given a hearing at a regular or special meeting of the Board of Directors. Charges of misconduct shall be made in writing. A three-fourths (3/4) vote of the Board of Directors shall be necessary to suspend a member. Dues paid will not be refundable.

Section 4: Membership Privileges

Subject to these By-Laws, Regular Members of the Corporation in good standing shall be eligible to vote. Only Regular Members in good standing shall be eligible to be a member of the Board of Directors of this Corporation.

Article II: Dues

Section 1: Regular Member Dues

A. The dues of a Regular Member of this Corporation shall be \$75.00 per year. Such dues defray the cost of Jaycees International membership, United States Jaycees membership and the Michigan Jaycees membership.

Section 2: Associate Member Dues

The Associate Member dues are set at \$25.00 minimum to be paid annually.

Section 3: Sponsor Member Dues

The Sponsor Membership dues are set at \$35.00 minimum to be paid annually.

Section 4: Life Membership Dues

Life Membership does not remove the financial responsibility of the individual for State and National dues. The same dues for Regular, Associate or Sponsor Memberships apply.

Section 5: Payment of Dues

A. Dues are payable either annually, semi-annually or on a monthly scale as approved by the President and the Treasurer.

B. Due date for payment of dues shall be the beginning of the anniversary month when a member joins the Corporation. If paid semi-annually, one-half (1/2) of the total amount shall be due thirty (30) days prior to the member anniversary date. The balance plus an additional amount may be charged to help defray the billing cost and shall be due in six (6) months.

Section 6: Dues Billing

A member will receive their first notification of their dues payment ninety (90) days in advance of their due date. A second notice may be sent to the member sixty (60) days in advance. A final notice will be sent to the member thirty (30) days prior to their due date. If payment is not received by the due date, the member will automatically cease to be a member.

Section 7: Membership Reapplication

A member who has lost membership of the Corporation may reapply for membership, subject to all conditions imposed on new applicants and in addition, pay a penalty of five (\$5.00).

Article III: Government

Section 1: Board Structure

A. The government of this Corporation shall be vested in a Board of Directors of seventeen (17) voting members and two (2) non-voting members, selected as provided in the Constitution and the By-Laws. In addition, members of the Corporation who are State or National Officers shall be ex-officio members of the Board of Directors, but without a vote.

B. The nine (9) Executive Officers of the Board of Directors shall be a President, Secretary, Treasurer, Management Area of Opportunity Vice President, Executive Vice President, Individual Area of Opportunity Vice President, Community Area of Opportunity Vice President, , Membership Area of Opportunity Vice President, and Immediate Past President / Parliamentarian.

C. The Immediate Past President / Parliamentarian shall be a non-voting member of the Board of Directors. In addition, there shall be one (1) other non-voting Board Member appointed to serve on the Board of Directors; Legal Counsel.

Section 2: Affairs and Property

The Board of Directors shall have control and management of the affairs and property of the Corporation.

Section 3: Funds

A. The funds of the Corporation shall be withdrawn by check only, from the bank(s) in which they are on deposit, on order of the Board of Directors. The checks shall be signed by the Treasurer and/or President. Such signatures shall be presented each new year to the Corporation's bank.

B. The credit card issued to the Corporation shall be used only by the Treasurer and President in the current fiscal year. Such signatures shall be presented each new year to the Corporation's bank and/or credit card provider

Section 4: Vacancies

Vacancies on the Board of Directors shall be filled by the Board. The appointee shall serve until the next general election and shall be eligible for election.

Section 5: Director Terms

The eight (8) elected director positions on the Board of Directors shall be filled by eight (8) directors for a one (1) year term. Positions shall be elected in accordance with openings for that year.

Article IV: Election of the Board of Directors and Officers

Section 1: Elections / Nominations Committee

On or before the last Tuesday in August, the President with approval of the Board of Directors shall appoint an Elections / Nominations committee of at least three (3) members in good standing whom, upon accepting, automatically disqualify themselves from the current election. This committee shall elect a chairman and they will have charge of the elections. They shall assess and certify the qualifications of all nominees for the offices of which they are seeking nominations. It will be the responsibility of the Elections / Nominations Committee to assure the nomination of at least one (1) candidate for all available elected positions. Beginning January 2011, the term of office begins January 1 and ends December 31 of the same year. In addition, a period of transition and training spanning December 1 to December 31 of the year preceding term of office is required by all board members.

Section 2: Officer Eligibility

- A. The nominees for President of the Corporation may be any member in good standing in the Corporation, who upon assuming office, shall have served twelve (12) consecutive months during a fiscal year on the Board of Directors.
- B. The nominees for Vice President positions must be a member in good standing of the Corporation and shall have been such for six (6) months to be eligible for election to said offices.
- C. The nominees for Director positions must be a member in good standing of the Corporation and shall have been such for six (6) months to be eligible for election to said offices.
- D. The Executive Vice President, Secretary and Treasurer, and if necessary, a Chamber of Commerce Representative, who shall be appointed by the President with approval of the Board of Directors, may be any member in good standing of the

Corporation and shall have been such for six (6) months prior to being appointed.

Section 3: Nominations

Nominations shall be made by the Elections / Nominations Committee or from the floor at the September General Membership Meeting with no nominating speeches. Additional nominations for Director positions will be accepted from the floor at the October General Membership Meeting; additional nominations for an Executive Office must notify the Elections / Nominations Committee seven (7) days prior to the night of elections in October.

Section 4: Election Process

A. **Speeches** – All elections for the Board of Directors shall be held at the October General Membership Meeting. Nominating, seconding and acceptance speeches will be made for candidates for the Office of President and Vice President only.

B. **Voting** – Voting for Officers shall be by secret ballot cast in person or by absentee ballot. Each office shall be voted on separately in the following order:

- a. President
- b. Management Area of Opportunity Vice President
- c. Individual Area of Opportunity Vice President
- d. Community Area of Opportunity Vice President
- e. Membership Area of Opportunity Vice President
- f. Director positions

C. Any nominee failing to win a nominated post may be eligible for election to another office to which they may be otherwise qualified.

D. Each officer shall be elected by a majority of the votes cast. If no candidate receives a majority, a second ballot will be cast with the two (2) candidates who received the highest number of votes.

E. All directors shall be voted last on a single ballot with the candidates receiving the highest number of votes elected. In the event of a tie, a second ballot will be cast for the tied candidates.

F. Results of the elections shall be certified and announced by the Elections / Nominations Committee prior to the adjournment of the November meeting.

G. In the event there are no nominations for a Vice President position, or nominations are not accepted, the current Vice President may choose to run for a second term.

Section 5: Induction

Officers and Directors elected in accordance with the By-Laws shall take office after installation at the meeting of this Corporation following their election.

Section 6: Restriction

No person shall be eligible for election as a member of Board of Directors who reaches

the age of forty (40) prior to the date of taking office, or who is a paid employee of the Corporation. Also, a person who has not been a member in good standing for at least six (6) months will not be eligible to seek a position on the Board of Directors or Executive Committee of this Corporation.

Section 7: Officer Terms of Office

Officer terms of office of all elected officers shall be for twelve (12) months with a transition and training period held for one month prior to taking office. ~~and until their successors have been duly elected, installed, and trained.~~ No officer shall be elected to fill the same office for more than one term in succession.

Section 8: Director Terms of Office

There shall be eight (8) directors to serve one (1) term each.

Section 9: Campaign Expenditures

Campaign Expenditures shall be limited to the following:

- A. President \$50.00
- B. All other offices - \$30.00
- C. This cost is to be incurred by the candidate.

Section 10: Absentee Ballots

The use of Absentee Ballots is permitted and must be submitted to a member of the Elections / Nominations Committee at or before five o'clock on the afternoon of the Monday preceding the October General Membership Meeting.

Article V: Executive Committee and it's Duties

Section 1: Structure

The Executive Committee shall consist of the following:

- A. President – Acting as chairperson
- B. Secretary
- C. Treasurer
- D. Management Area of Opportunity Vice President
- E. Executive Vice President
- F. Individual Area of Opportunity Vice President
- G. Community Area of Opportunity Vice President
- H. Membership Area of Opportunity Vice President
- I. Immediate Past President / Parliamentarian

Section 2: Meetings

The Executive Committee shall meet at the call of the President, or in his/her absence, by the successors as provided in the By-Laws. A majority of the committee shall constitute a quorum. The Secretary shall keep a permanent record of the proceedings of the Executive Committee, which shall be submitted in writing at the next regular Board of Director's meeting.

Section 3: Action

The Executive Committee shall act on all matters demanding immediate attention, subject to review by the Board of Directors. It shall also be the duty of the Executive Committee to take action on such matters as the Board of Directors shall assign to them.

Article VI: Officers and their Duties

Section 1: President

The President shall be the Chief Executive Officer of the Corporation, subject to the Board of Directors and shall preside at all meetings of the Corporation and Executive Committee. He/she shall present for approval the following:

A. Proposed chapter plan at the second regular meeting (February) of the Corporation following the annual Board Retreat. Chapter plan to include:

- a. Calendar of Events
- b. Annual Report
- c. Membership Plan

B. The President shall be ex-officio member of all committees, make recommendations of action to the Board of Directors, submit a written report at the Annual Meeting, and perform other acts as the Board of Directors authorizes him/her to perform, or as designated by the Constitution and By-Laws.

C. The President will also serve on the Foundation Board of Directors for the duration of his/her term.

Section 2: Immediate Past President

The Immediate Past President shall become the Chairman of the Board and shall be a non-voting, advisory member of the Board of Directors and Executive Committee and may also be a Delegate to the Michigan Jaycee State Assemblies. The IPP shall serve as Parliamentarian (Chairperson of Constitution and By-Laws Committee), Chamber of

Commerce Representative, and Planning Coordinator (Future Directions Committee) as stated in policies or shall designate a representative to serve in these capacities in his/her place, unless otherwise provided for in the By-Laws or Policies.

Section 3: Management Area of Opportunity Vice President

The Management Area of Opportunity Vice President shall have general responsibilities for all chapter management development activities of the Corporation and carry out those responsibilities as stated in the By-Laws and Policies. The Management Area of Opportunity Vice President shall perform all duties of the President in his/her absence and/or disability.

Section 4: Executive Vice President

The Executive Vice President shall serve as the Chief Operating Officer of the Corporation and subject to the direction of the President of the Corporation shall be responsible for supervising General Membership Meetings and will serve as a liaison between the President, Board of Directors and the Regular Membership and committees. The Executive Vice President may have other duties and responsibilities as assigned by the President of the Corporation.

Section 5: Individual Area of Opportunity Vice President

The Individual Area of Opportunity Vice President shall have general responsibility of all individual development activities of this Corporation, and carry out those responsibilities as stated in the By-Laws and the Policies. The Individual Area of Opportunity Vice President shall perform all duties of the President in his/her absence and /or disability of the Management Area of Opportunity Vice President.

Section 6: Community Area of Opportunity Vice President

The Community Area of Opportunity Vice President shall have general responsibilities of all community development activities of this Corporation and carry out those responsibilities as stated in the By-Laws and the Policies. The Community Area of Opportunity Vice President shall perform all duties of the President in his/her absence and/or disability of the President, the Management Area of Opportunity Vice President, and the Individual Area of Opportunity Vice President.

Section 8: Membership Area of Opportunity Vice President

The Membership Area of Opportunity Vice President shall have general responsibilities for all membership development activities of this Corporation, and carry out those

responsibilities as stated in the By-Laws and the Policies. The Membership Area of Opportunity Vice President shall perform all duties of the President in his/her absence and/or disability of the President, the Management Area of Opportunity Vice President, the Individual Development Area of Opportunity Vice President, and the Community Area of Opportunity Vice President .

Section 10: Secretary

The Secretary shall conduct all official correspondence, communications, records all documents and shall preserve and distribute the same. The Secretary shall be responsible for assisting the President in determining whether a quorum exists, and shall carry out the responsibilities as stated in the By-Laws and the Policies. The Secretary shall also have other duties as assigned by the President.

Section 11: Treasurer

The Treasurer shall maintain accurate records of financial transactions and submit monthly reports to the Board of Directors and the Membership. The Treasurer shall deposit all money received and pay all bills on order of the Board of Directors, shall be responsible for the membership dues billing system, and shall carry out the responsibilities as stated in the By-Laws and the Policies. The Treasurer shall also have other duties as assigned by the President. The outgoing Treasurer's term is recommended to overlap with the incoming Treasurer's term for a period of four (4) months (January, February, March, April) for purposes of transition.

Section 12: Appointments

Within ten (10) days after election, the President and Vice Presidents shall convene and make all appointments.

Section 13: Succession

The Management Area of Opportunity Vice President shall succeed the President when a vacancy in the office of President exists. The Individual Area of Opportunity Vice President shall follow the Management Area of Opportunity Vice President, the Community Area of Opportunity Vice President shall follow the Individual Area of Opportunity Vice President, the Membership Area of Opportunity Vice President shall follow the Community Area of Opportunity Vice President. The Board of Directors shall fill the vacant office.

Article VII: Board of Directors

Section 1: General Responsibility and Powers

The Board of Directors shall have general control and management of the property and

business affairs of this Corporation. It may delegate to any officer or committee the right to exercise one or more of its specific powers. It shall determine the time and place of all meetings. It shall have the power to remove any officer, agent, or employee at any time for any cause. It shall perform such other duties as authorized by the By-Laws and the Policies or as delegated to it by vote of the Membership.

Section 2: Attendance / Discharge

Any member of the Board of Directors who shall be absent for more than half (1/2) of the elapsed time of a regularly scheduled Board or Membership meeting shall be counted absent. Any member of the Board of Directors who shall miss three (3) regularly scheduled Board meetings or three (3) regularly scheduled Membership meetings (or combination) shall automatically cease to be a member of the Board of Directors.

Section 3: Board Meetings

The Board of Directors shall hold regular monthly meetings and hold such special meetings as the President or any three (3) members of the Board may call. All such meetings shall be open to any member in good standing. Notice of all special meetings shall be given at least two (2) days in advance of the meeting.

Section 4: Records

The Board of Directors shall cause to be kept at its office a full and complete record of all its proceedings, such records to be the sole property of this Corporation and open for inspection by any member in good standing.

Section 5: Quorum

A majority of the voting members of the Board of Directors shall constitute a quorum and a majority of those present shall rule, except as otherwise stated in the Constitution and By-Laws.

Section 6: Paid Employee

The Board of Directors may employ such persons, as the needs require to carry on the work of the Corporation.

Section 7: Director Assignments

Any Director may be assigned additional responsibilities or duties by the President in order to ensure all activities of the chapter are equitably distributed (specific duties are outlined in Policies.)

Section 8: Supervision

The Directors shall be responsible to the supervising Vice President for the Corporation's activities in their portfolio areas.

Article VIII: Committees

Section 1: Origination

There shall be such committees as from time to time shall be established by the Board of Directors.

Section 2: Meetings

All committees shall be expected to hold such meetings as are necessary to carry out their purpose. The chairperson of each committee shall be responsible to the Board of Directors for the committee and its work and shall submit a monthly report to the Vice President or Director under whose jurisdiction the Board of Directors places the committee.

Section 3: Structure

Every committee chairperson shall appoint a vice-chairperson and such other officers as they deem necessary. The Treasurer of the Corporation or his/her designee shall be the Treasurer of each committee. A member of the committee shall be responsible for maintaining documentation.

Section 4: Planning

Before any committee takes action, a Chairman's Planning Guide (CPG) shall be presented to the Board of Directors. It is the responsibility of the chairperson to submit a completed CPG at the conclusion of the project.

Section 5: Presidential Involvement on Committees

The President of the Corporation shall be an ex-officio member of every committee.

Article IX: Meetings

Section 1: Annual Meetings

The annual meeting of this Corporation shall be held in January at such hour and place

as the Board of Directors shall determine.

Section 2: General Membership Meetings – Time/Place

Regular membership meetings of this Corporation shall be held on the last Tuesday of each month at a regular hour and place to be determined by the Board of Directors, except as the date may be changed upon approval of the General Membership.

Section 3: Board Meetings – Time/Place

The Board of Directors shall hold regular meetings on the second Tuesday of every month at a regular hour and place to be determined by the Board of Directors, except as the date may be changed upon approval of the Board of Directors.

Section 4: Special Meetings

Special meetings of this Corporation shall be held when called by the Board of Directors or on demand in writing signed by twenty (20) members of this Corporation. The reason or reasons for the special meeting shall be stated in the call and may include the words “and for the transaction of any other business that may be presented”.

Section 5: Robert’s Rules of Order

Robert’s Rules of Order shall govern the proceedings of all meetings of this Corporation, its Board of Directors and Committees, except as otherwise provided for in the Constitution and By-Laws.

Section 6: Quorum

Twenty five percent (25%) of the members in good standing shall constitute a quorum at any regular or special meeting of the Corporation. A majority of those present shall rule, except where otherwise provided for in the Constitution and By-Laws.

Section 7: Fiscal Year

The fiscal year of this Corporation shall be from January 1 to December 31, inclusive.

Article X: Awards

Section 1: JCI Senatorship (Anytime)

A JCI Senatorship is an award that may be given to current or past members as a means of honoring them for rendering outstanding service to the Jaycee organization on the local, state, national or international level. This award is subject to the rules of the

JCI Senate. A qualified member may become a candidate for nomination of this award upon notification in writing at any regular or special meeting of the Board of Directors. The nomination is to be voted upon at the following meeting of the Board of Directors at which a quorum is present.

Section 2: Harold Charter Memorial Award (Year-end)

The most Outstanding Board of Directors' member who has done the most for the Corporation during the current fiscal year. Must have a majority of the CPG's turned in for completed projects and the annual report must be turned in. This award is voted on and

selected by the Board of Directors by secret ballot at the December board meeting.

The President of the Corporation shall not be eligible.

Section 3: David R. Anderson Memorial Award (Year-end)

This was formerly known as the Jaycee of the Year award, given since 1988. This award shall be given to the outstanding individual who has been a member for at least one (1) year and who has worked on, chaired and given more of their time during the current fiscal year than any other member of the Corporation. They shall have demonstrated involvement in the areas of Membership, Management, Individual and Community Development. No Board member is eligible for this award, however, an individual serving four (4) months or less on the Board is eligible. The Personnel Management Director shall present applications from the member activity records. Nominees shall be voted on and one (1) selected by the Board of Directors at the December board meeting.

Section 4: Outstanding Chairperson of the Year (Year-end)

The most outstanding project chairperson shall have presented CPG's before project(s) and completed CPG's at the end of project(s). Project(s) shall be completed during the fiscal year. The chairperson shall have organized the committee well, led the committee to action, and achieved community recognition. The Personnel Management Director shall present applications from member activity records. Nominees shall be voted on and one (1) selected by the Board of Directors at the December board meeting. No board member is eligible, however, an individual serving less than four (4) months or less on the board is eligible.

Section 5: Outstanding Committee of the Year (Year-end)

The most outstanding committee of the year shall have presented a CPG prior to the project and submitted completed CPG. Project shall be completed during the fiscal year. The Board of Directors shall make the selection at the December board meeting.

Section 6: Board Member of the Quarter (Quarterly)

The activity shall have taken place during the preceding quarter. The President and the Board of Directors shall make selection according to the procedure outlined in the Policies. Only one (1) shall be selected per quarter; however, this award may be given more than once to an individual board member throughout the fiscal year, and the individual must be a member in good standing.

Section 7: Jaycee of the Quarter (Quarterly)

The activity shall have taken place during the preceding quarter. The projects must have been completed and CPG's submitted. Nominees will be discussed and voted on by the board members at the first Board of Directors meeting of each quarter and only one (1) shall be selected per quarter. This award may be given more than once to an individual member throughout the fiscal year, and the individual must be a member in good standing.

Section 8: Board Member of the Month (Monthly)

The activity shall have taken place during the preceding month. The President and the Board of Directors will make the selection according to the procedure outlined in the Policies. Only one (1) shall be selected per month, this award may be given more than once to an individual board member throughout the fiscal year, and the individual must be a member in good standing.

Section 9: Jaycee of the Month (Monthly)

The activity shall have taken place during the preceding month. The project(s) must have been completed with completed CPG(s) submitted. Nominees shall be discussed and voted on by the board members at the board meetings, and only one (1) shall be selected per month. This award may be given more than once to an individual member throughout the fiscal year, and the individual must be a member in good standing.

Section 10: Exhausted Rooster (Year-end)

A member who reaches the age of forty (40) shall become and Exhausted Rooster at the end of the fiscal year of the Corporation.

Section 11: Kenneth Almond Memorial Award (Year-end)

Formerly known as the Rookie or Springboard of the Year, given since 1989, this award shall be given to a member, who in their first year of membership has demonstrated outstanding service to the Corporation and the community. They shall have also demonstrated involvement in the areas of Membership, Management, Individual and Community Development. The Personnel Management Director shall present applications from the Springboard Candidates. Nominees shall be voted on and one (1) selected by the Board of Directors at the December board meeting.

Section 12: Kevin Greenwald Memorial Award (Year-end)

Given since 1991, the Jaycee member receiving this award has recruited the most members in his/her previous Jaycee year. The recognition of this award will be given strictly on statistics of recruiting. The Board of Directors at the December board meeting may verify membership applications.

Section 13: Life Member

See Article I, Section 1. B.v.

Article XI: Termination

Section 1: Termination

Should this organization become disaffiliated with the governing organizations, at such time, the Executive Board shall act as trustees of the assets. The legal debts of the chapter shall be paid first, and then any remaining balance shall then be applied to the benefit of the Greater Muskegon Jaycees Foundation.

Article XII: Greater Muskegon Jaycees Foundation Fund

Section 1: Foundation Fund Board of Directors (FBOD) and Fund

The Greater Muskegon Jaycees (GMJC) Foundation's fund will exist within the Community Foundation for Muskegon County (CFMC). The FBOD will consist of five (5) past GMJC members and two (2) current GMJC Board of Directors members in accordance with election procedures provided for in the chapter By-Laws. Of the two (2) current GMJC Board of Directors members serving on the FBOD, one (1) will be the current President of the GMJC and the current GMJC Board of Directors will nominate the other. Funds from the Foundation will be distributed for Community Development and Individual Development projects.

Section 2: Past GMJC Foundation BOD Elections

The election process for the FBOD will be held every two (2) years. The first year in existence (1999), nominations will be held at the November GMM and elections held at the December GMM. After the first year, the nominations/elections will be held at October/November GMM's along with the Chapter's general elections. The newly elected FBOD members will nominate the five (5) past GMJC members. Two (2) of the past members will be elected for two (2) year terms. The other three (3) past members will be elected for four (4) year terms. After the first year, the elections will be held every two years for two and three four year terms consecutively.

Section 3: Current GMJC BOD Appointments

The current President of the GMJC BOD shall serve on the FBOD as a Trustee. The current GMJC Board of Directors shall also appoint a GMJC Board of Directors member as a second member of the FBOD to serve as a Trustee. Both will serve during his/her current term of office (1 year).

Section 4: Foundation Operations

The initial FBOD with assistance from the CFMC will write the Foundation By-Laws, Rules and Procedures for operation of the Foundation's fund. The By-Laws will be ratified by the current GMJC membership. The FBOD and the CFMC will be responsible for decisions regarding disbursements of the Foundation Funds and the Rules and Procedures governing those disbursements.

Ratified: March 31, 1964

Amended February 20, 1968

Amended March 1974

Amended May 1975

Amended October 1976

Amended February 1978

Amended February 1983

Amended May 1986

Ratified March 29, 1988

Amended March 28, 1989

Amended March 31, 1992

Amended June 20, 1992 – to include Article XI, Section 1: Termination.

Ratified June 1988 – to reflect change from fiscal to calendar year.

Ratified November 30, 1999 – addition of Foundation

Amended November 23, 2003

Changes: changed the term Development to Area of Opportunity

Changes: dues may include additional monies for costs of meals

Changes: actual cost for Associate Member dues

Changes: eligibility for Board positions

Addition: International, Membership and Information and Technology Area of Opportunity Vice President

Addition: added three (3) additional director positions (from eleven (11) to fourteen (14))

Submitted by Jay Keesen 69th President of the Greater Muskegon Jaycees.

Amended August 25, 2009

Changes: Deleted Article II – Section 1 B “The dues of a regular member may include an additional amount to help defray the cost of meals of eight (8) dinner meetings (excluding the special meeting of the Annual January DSA Banquet/Year End Awards Banquet), awards and internal costs. This additional cost is to be determined by the Board of the Directors at the beginning of each calendar year (January). All others attending dinner meetings must pay the dinner cost, exceptions provided for in policies”.

Changes: Changed Article II – Dues Section 5A to read, “Dues are payable either annually, semi-annually, or on a monthly scale as approved by the President and the Treasurer”.

Changes: Article II – Dues, Section 5B to delete the statement, “New member dues may include an initiation fee to help defray the cost of processing their membership.”

Changes: Article III – Government – Section 1A. Changed Board of Directors from twenty-four (24) voting members and two (2) non voting members to seventeen (17) board members and two (2) non voting members.

Changes: Article III – Government – Section 1B. Changed Executive Board Structure from eleven (11) Executive Officers of the Board to nine (9). The nine (9) Executive Board Officers shall be a President, Executive Vice President, Secretary, Treasurer, Management Area of Opportunity Vice President, Individual Area of Opportunity Vice President, Community Area of Opportunity Vice President, Membership Area of Opportunity Vice President and Immediate Past President / Parliamentarian.

Changes: Article III – Government – Section 3A. Deleted the portion that reads, “in

the absence of the President and the Treasurer, the checks shall be signed by the Management Area of Opportunity Vice President”.

Changes: Addition under Article III Government – Section 3B to read, “The credit card issued to the Corporation shall be used only by the Treasurer and the President. Such signatures shall be presented each new year to the Corporation’s bank and/or credit card issuer.”

Changes: Change under Article III Government – Section 5 from fourteen (14) elected director positions to eight (8) director positions.

Changes: Addition to Article IV, Section 2 to include Executive Vice President position.

Changes: Addition to Article IV, Section 4 to include Executive Vice President position.

Changes: Addition to Article IV, Section 4G to read, “In the event there are no nominations for a Vice President position, or nominations are not accepted, the current Vice President may choose to run for a second term”

Changes: Change under Article IV, Section 8 from fourteen (14) directors to eight (8) directors.

Changes: Addition to Article V, Section 1 to include Executive Vice President position.

Changes: Change to Article VI, Section 1A from first regular meeting (January) to read, “proposed chapter plan at the second regular meeting (February) at the Corporation following installation”.

Changes: Addition to Article VI, Section 4, to include the duties of the Executive Vice President

Changes: Delete under Article VI, Section 4, remove Business Area of Opportunity Vice President, International Area of Opportunity Vice President, and Information and Technology Area of Opportunity Vice President.

Changes: Delete under Article VI, Section 13, to remove Business Area of Opportunity Vice President, International Area of Opportunity Vice President, and Information and Technology Area of Opportunity Vice President.

Submitted by Dena Squires, 75th President of the Greater Muskegon Jaycees